



Superior Court of the District of Columbia  
500 Indiana Ave NW, Washington DC 20001  
202-879-1010 | [www.dccourts.gov](http://www.dccourts.gov)

- Civil Division
- Domestic Violence Division
- Family Court
- Probate Division
- Tax Division

Case Caption: \_\_\_\_\_ Case No.: \_\_\_\_\_

### NOTICE OF LIMITED APPEARANCE

THE CLERK OF THE COURT will please note that I am entering an appearance on behalf of \_\_\_\_\_ limited to (select one and specify):  
(client)

- date: \_\_\_\_\_,
- time period: \_\_\_\_\_,
- activity: \_\_\_\_\_,
- subject matter: \_\_\_\_\_,

which will terminate without necessity of leave of court. If the appearance is limited by activity or subject matter, it will terminate upon my filing a Notice of Completion. If the appearance is limited by date or time period, it will terminate without filing a Notice of Completion.

I have informed my client that my appearance is limited and does not extend beyond what is specified above without mutual and informed consent and unless a new Notice of Limited Appearance is filed.

Notices and documents concerning the date, time period, activity, or subject matter described above must be served on me and my client. All other notices and documents must be served only on my client and/or any counsel who has entered an appearance on my client's behalf.

I hereby certify that the foregoing information is true and correct to the best of my knowledge and belief and that on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I served a copy of this Notice of Limited Appearance on all parties or their counsel and on my client by hand, first-class mail, or electronically by agreement of the parties, court rule or court order.

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Signature

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Street Address

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Print Name and Bar Number

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City, State, ZIP

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Phone Number

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Email Address

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Date