

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
ADMINISTRATIVE ORDER NO. 08-22**

Access to Juvenile Records by the Criminal Justice Coordinating Council

WHEREAS, Administrative Order 02-30 established access for authorized personnel of the Criminal Justice Coordinating Council (CJCC) to copy juvenile case records to the justice information system (JUSTIS) for inspection by agencies authorized by law to inspect juvenile case records; and

WHEREAS, the CJCC staff are responsible for the facilitation and coordination of the Juvenile Detention Alternatives Initiative, a multi-agency juvenile justice initiative to increase the available alternatives to detention for youth charged as delinquents;

NOW THEREFORE, it is hereby

ORDERED, that authorized employees of the CJCC be permitted to inspect juvenile case records via JUSTIS, pursuant to D.C. Code §§ 16- 2331(b)(7) and 16-2332(b)(1)(E), in order to conduct research and evaluate the juvenile justice reform efforts of the Juvenile Detention Alternatives Initiative; and it is further

ORDERED, that no analyses or reports prepared by CJCC staff shall contain any information from which it would be possible to identify any party, witness, social worker, judicial officer, or other person contained or mentioned in the juvenile records and, once pertinent analyses and reports have been prepared, CJCC staff shall delete any such identifying information from all of its records and shall retain no copies thereof, paper or electronic; and it is further

ORDERED, that the Executive Director of CJCC shall provide the Chief Judge of the Superior Court of the District of Columbia a written list of the CJCC employees authorized to access juvenile case records pursuant to this order and shall update the list as necessary; and it is further

ORDERED, that data and information compiled by authorized employees of CJCC pursuant to this order may be shared with the JDAI Executive Committee to accomplish JDAI juvenile justice reforms but shall not be distributed otherwise or disclosed to other persons or organizations without further order of the Chief Judge of the Superior Court of the District of Columbia. *See* D.C. Code §§ 16-2331(e) and 16-2332(e); and it is further

ORDERED, that any request to distribute or disclose such data and information to other persons for purposes other than the Juvenile Detention Alternatives Initiative shall be made by the CJCC to the Chief Judge of the Superior Court of the District of Columbia.

SO ORDERED.

BY THE COURT

Date: December 23, 2008

/s/

**Lee F. Satterfield
Chief Judge**

Copies to:

**Judges
Magistrate Judges
Executive Officer
Clerk of the Court
Division Director
Director, CCAN Office
Library**