

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
ADMINISTRATIVE ORDER 23-24**

**Special Order for Access to Juvenile Justice Records
by the Criminal Justice Coordinating Council
(Supersedes AO 23-23)**

WHEREAS, pursuant to D.C. Act 25-175 (amending D.C. Code § 22-4234(b-5)), the Criminal Justice Coordinating Council (“CJCC”) shall publish on a quarterly basis aggregate data on the following with respect to the criminal justice and juvenile justice systems: diversion, pretrial supervision, detention, prosecution, sentencing, commitment, incarceration, probation, parole, supervised release, deferred prosecution agreements, deferred sentencing agreements, deferred disposition agreements, and consent decrees; and

WHEREAS, pursuant to D.C. Act 25-175 (amending D.C. Code § 22-4234(b-6)), the CJCC shall publish on a monthly basis data on arrests for violent crimes committed by juveniles and adults, by offense; and

WHEREAS, CJCC will report aggregate data on race, gender, age group, offense or charge types, re-arrests, re-papering, and reconvictions for youth who engaged in juvenile justice system programs, including diversion and supervision described in D.C. Code § 22-4234(b-5)(1); and

WHEREAS, CJCC will report aggregate data on race, gender, age group, and offense or charge types for juveniles arrested for violent offenses and juveniles arrested for gun possession offenses; an

WHEREAS, in accordance with D.C. Code §§ 16-2331(c)(5) (2021 Supp.), the Court may permit, by special order, the inspection of juvenile case records by persons having a professional interest in the work of the DC Superior Court;

NOW THEREFORE, it is hereby,

ORDERED, that CJCC may inspect, compile, and analyze the data and information in accordance with the Restricted Data Use Agreement Between the DC Courts and Criminal Justice Coordinating Council (“DUA”) fully executed on November 2, 2023 for the purposes provided in the DUA; and

FURTHER ORDERED, that CJCC may inspect, compile, and analyze record-level, identifiable data on juvenile who:

- (1) Started, completed, or participated in the juvenile justice system programs described in D.C. Code § 22-4234(b-5)(1) during the specified reporting periods, to include data on 1) race, 2) gender, 3) date of birth, 4) offenses and/or charges that led to program involvement, 5) unique identifiers, 6) start date, 7) completion date, 8) level of compliance, 9) nature of program completion (e.g., successful or

unsuccessful), 10) conditions and requirements, 11) services and programming provided, and 12) arrests, petitions and dispositions for new offenses that occurred while in the program, including diversion and supervision.

- (2) Were arrested during the specified reporting periods, to include data on 1) race, 2) gender, 3) date of birth, 4) offenses and/or charges that led to the arrest, 5) unique identifiers, 6) arrest date, 7) arrest address, 8) offense date, and 9) offense address; and

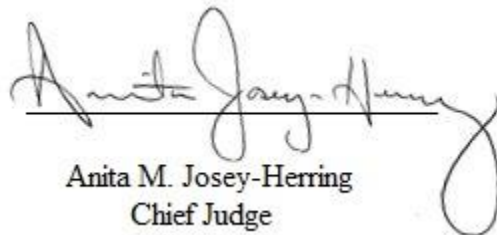
FURTHER ORDERED, that authorized personnel from the Metropolitan Police Department and the agencies that administer the programs described in D.C. Code § 22-4234(b-5)(1) may provide CJCC with data and information from juvenile case records, juvenile social records, and police and other law enforcement records so that CJCC may compile and analyze the data and information for compliance with D.C. Act 25-175; and

FURTHER ORDERED, that any public analyses or reports released by CJCC staff shall not contain any information from which it would be possible to identify any party, witness, social worker, judicial officer, or other person contained or mentioned in the juvenile records, and once pertinent analyses and reports have been prepared, CJCC staff shall delete any such identifying information from all of its records in accordance with the executed DUA or CJCC's records retention policy, whichever is shortest; and

FURTHER ORDERED, that anyone with access to records covered by this order must safeguard, keep confidential, and store such records in a secure manner to prevent unauthorized access; and

FURTHER ORDERED, that CJCC shall not disclose record-level data to any other person or for any other purpose without prior approval of the Chief Judge of the Superior Court of the District of Columbia.

SO ORDERED.



Anita M. Josey-Herring
Chief Judge

Date: November 14, 2023

Copies to:

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Executive Officer

Clerk of the Court

Office of General Counsel

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